

12th Grade EDP Completion

STUDENT: _____

Hour: _____

Steps	EDP Area	12 th Grade	Date Completed
1	Career Matchmaker *	Yes, Review all 116 questions. Change any answers that have changed. All questions should be revised annually.	
2	Level of Education	Yes, Have student choose highest level of education they would like to pursue.	
3	My Skills	Yes. Complete all questions. Encourage students to avoid "I Don't Have this Skill" as they usually have some skill in every area. If they have no experience with foreign language or advanced computing, I Don't Have this Skill would be an acceptable response.	
4	Careers of Interest – Comments not required but are encouraged.	Student have at least 4 careers of interest saved to EDP	
5	Schools of Interest - Comments not required but are encouraged.	Min. of 2 school of interest saved to EDP	
6	Education Plan	Correct # credits – all four grades (6 for each year)	
7	Career Pathway – Have 1 st and 2 nd choice career pathway saved to EDP.	Have 1 st and 2 nd choice pathway saved.	
8	Career Planning Activities (Future)	Have at least 1 future planning activity. Example provided in student guide.	
9	Career Planning Activities (Past) – Have student reflect on career planning activity.	Have a min. of 5 past planning activity with a reflection. Example provided in student guide.	
10	Post-Secondary Plan	yes	
11	Short Term Goals SMART Goal (S pecific, M easurable, A ction-oriented, R ealistic, T imely)	Yes, example provided. This needs to be changed and reviewed annually. Examples provided in student guide.	
12	Long Term Goals SMART Goal (S pecific, M easurable, A ction-oriented, R ealistic, T imely) with a career focus	Yes, example provided. This needs to be changed and reviewed annually. Examples provided in student guide.	
13	Extracurricular Activity One activity is entered on EDP and fully described; reflection and dates are included (<i>strongly recommend a current activity</i>)	Add 1 activity. Examples provided in student guide.	
14	Assessments	Scores must be entered from previous year. Update your EDP with any test score. (ASVB, ACT/SAT)	